Application for copy of an entry of Birth/Death/Marriage

An Roinn Coimirce Sóisialaí
Department of Social Protection

1. How do I apply?

Complete this form and email it to: groonlinepayments@welfare.ie

2. How do I pay?

Upon receipt of your application, GRO will check for the entry and if found an e-mail will be sent to you which will include the fee due for your order and a secure payment link which allows you to make the payment directly by credit or debit card. Enter the details and click on the '**Pay Now**' button to make the payment. A receipt confirming payment will be sent to you by e-mail. Your order will be processed and issued by post or e-mail.

If an entry cannot be located with the details you provide we will email you and let you know.

The fee for a copy is €5.00

3. How will I receive my copy of an entry?

A copy of an entry can be e-mailed or posted to you. Please select one of the following options:

E-MAIL ☐ **STANDARD POST** ☐ **REGISTERED POST** ☐

The following postage and packaging fees will be added to the cost of your order:

	WEIGHT	STANDARD POST	REGISTERED POST
Ireland and Northern Ireland	<100g	€2.00	€8.00
Great Britain and Europe	<100g	€3.00	€10.00
Rest of World	<100g	€3.50	€10.50

4. Applicant details - details of person who is applying for the copy

Applicant's Forename:	Applicant's Surname:
Applicant's Full Postal Address:	
Applicant's Telephone No:	Applicant's E-mail:

5. Details of copy required

Columns 1 and 2 in the table below are **mandatory** and must be completed for each copy required. Either Column 3 or Columns 4 and 5 must be completed.

Births and marriages, and deaths in 1870 to 1970, on www.irishgenealogy.ie have a Registration ID and this should be entered in Column 3 below. Columns 4 and 5 should be completed for death records 1864 to 1870 only as these records do not have a Group ID.

The index information you provide will be used to identify the specific entry you require from the register.

1	2	3	4	5			
Type of Event i.e. B/D/M	**Forename (s) And Surname (s)**	**Registration I.D**	**Registration District**	**Year**	**Quarter**	**Volume**	**Page No**